

DWG FastView for Web

User Guide

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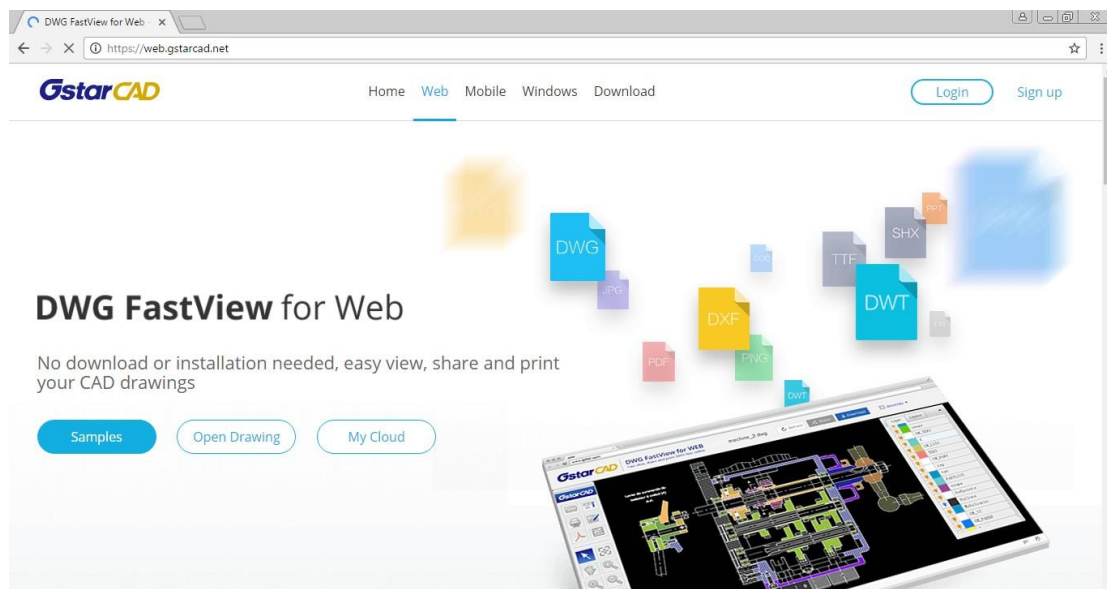
1. Software installation and start-up

1.1 Software installation

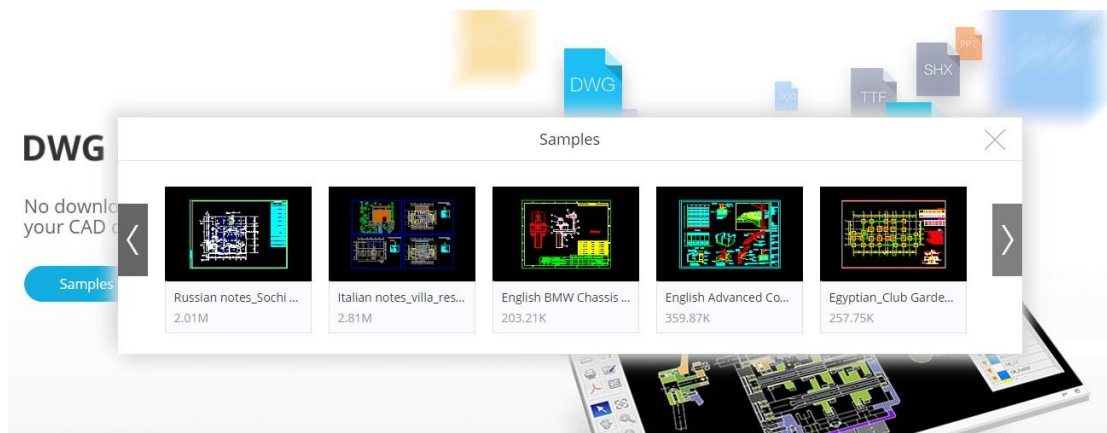
DWG FastView for Web needs no installation. Users can directly visit <https://en.dwgfastview.com/> to use the latest version online with all major browsers available.

1.2 Software start-up

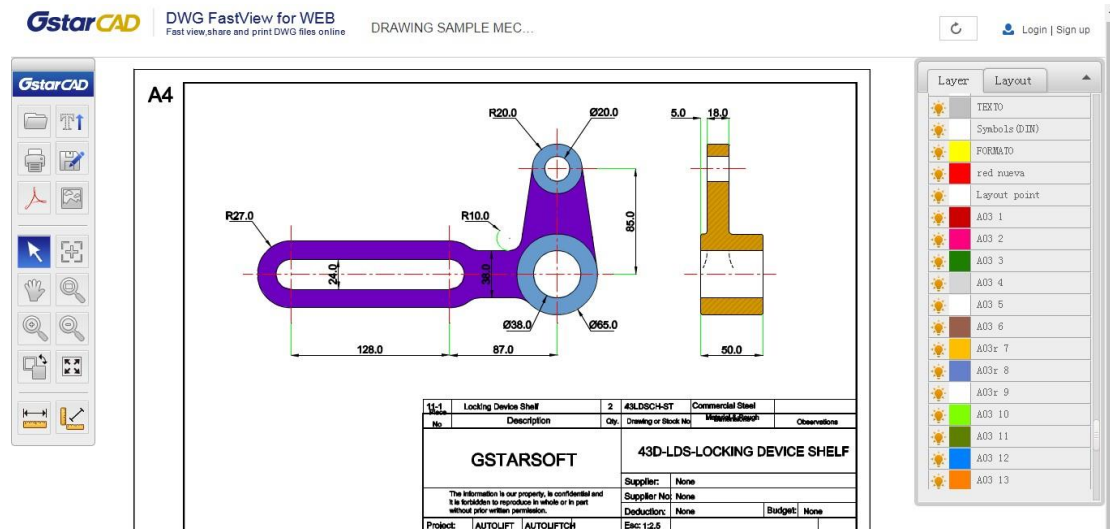
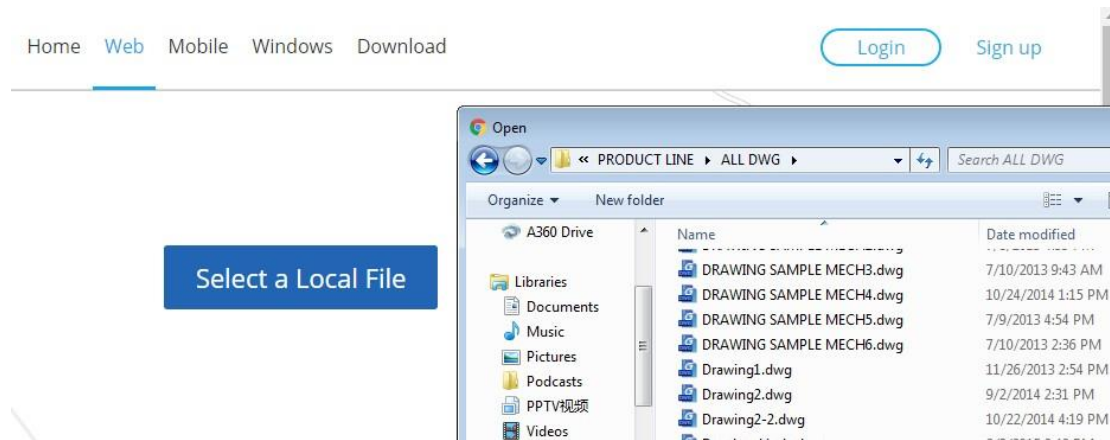
Get into DWG FastView for Web interface as follows :



You can click "Samples" button to view a series of sample drawings provided by Gstarsoft company.



You can click “Open Drawing” button to browse, open and view drawings stored locally.



You can also click “My Cloud” button to load the log-in page where you can access to an existing account or sign up for a new one.

Gstarsoft

mydwgfastview@gstarcad.com

.....

Log In

Remember me for 30 days

[Forgot your password?](#)

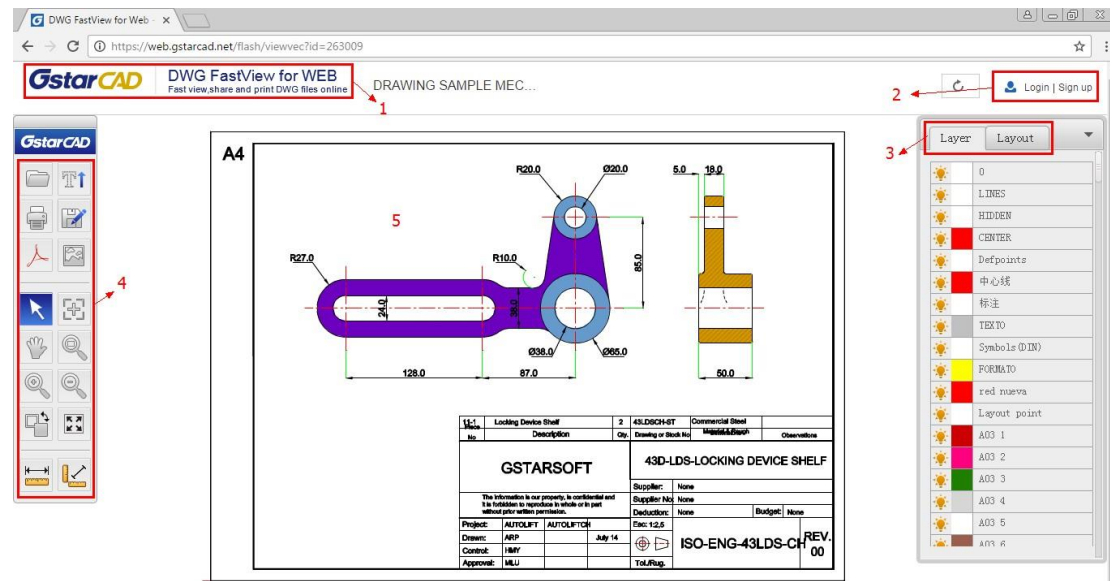
Not a member ? [Sign up here.](#)

Log in with:

2.Operation interface and functions

2.1 Operation interface

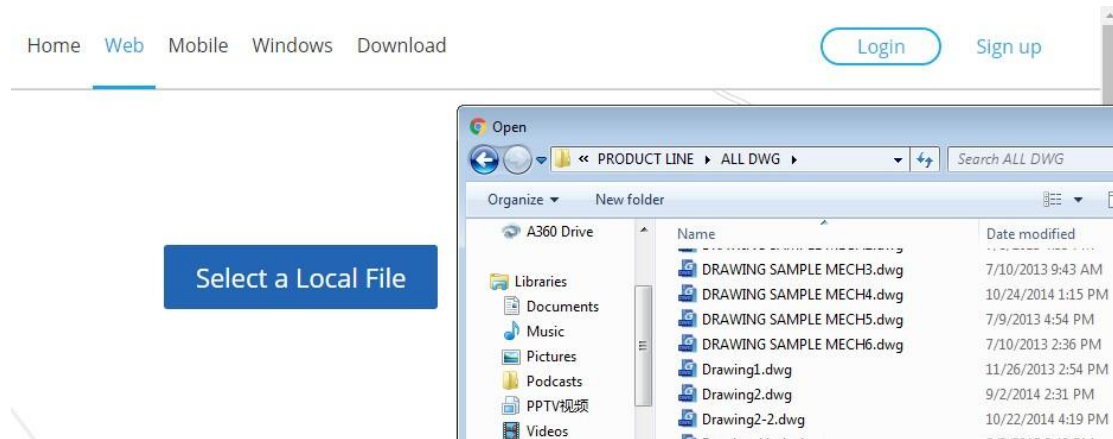
After you open a sample or local drawing, DWG FastView for Web interface will be shown as follows:



- 1) **Title:** "DWG FastView for Web". You can click the title to return to home page.
- 2) **log-in and sign up:** Registered users can click "log-in" to get into DWG FastView account; New users can click "sign up" to register for DWG FastView account. Username will be displayed after user's log-in.
- 3) **Toolbar:** Comes with some functions related to drawing operation such as: "Open", "Upload Font", "Plot", "Save As", "Export to PDF", "Export to Image", "Select", "Zoom Extents", "Pan", "Zoom Window", "Zoom In", "Zoom Out", "Background Color", "Full Screen", "Measure Length" and "Measure Area".
- 4) **Layer and layout tab:** You can click "layer" tab to display all layers of the current drawing. You can also click "layout" tab to display all layout spaces of the current drawing.
- 5) **Drawing area:** it is used to display graphic objects of the current drawing.

2.2 Toolbar


2.2.1 Open

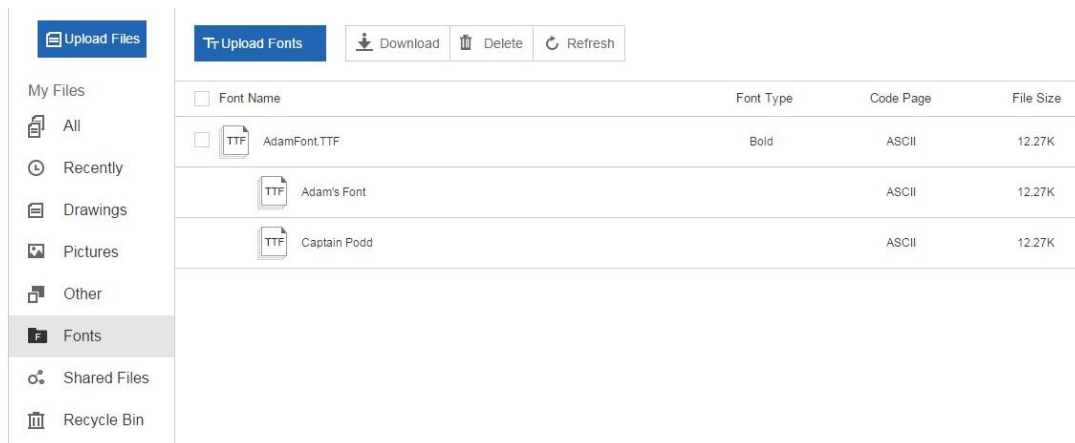


Select a local file and open it, you will be able to view the drawing with DWG FastView for Web. It supports several drawing format like DWG, DWT, DWS, DXF of various version.

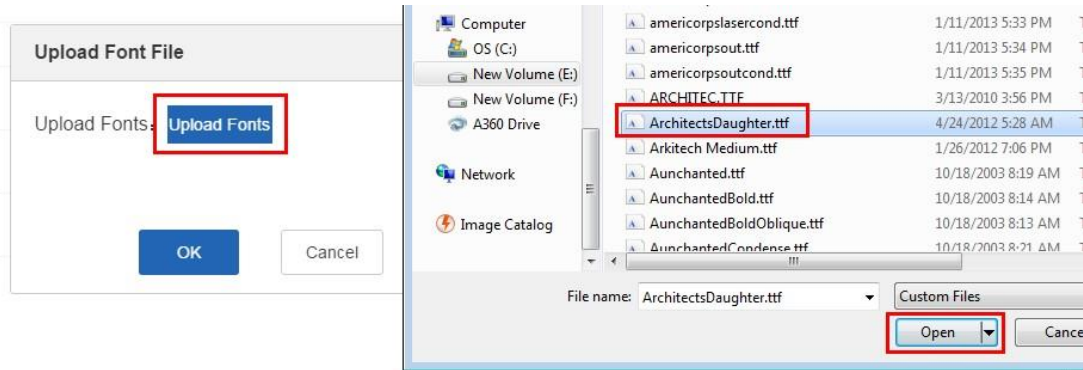
2.2.2 “Upload Font”

After logging in DWG FastView, you will be able to upload one local font to font library. When there’s font missing in opened drawing, you can upload the missing font to DWG FastView for Web, after which the missing font can be displayed normally.

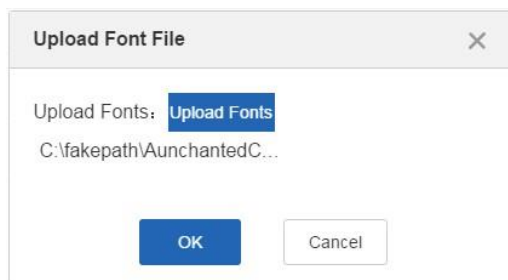
You can click  to go to font page of “My Cloud”



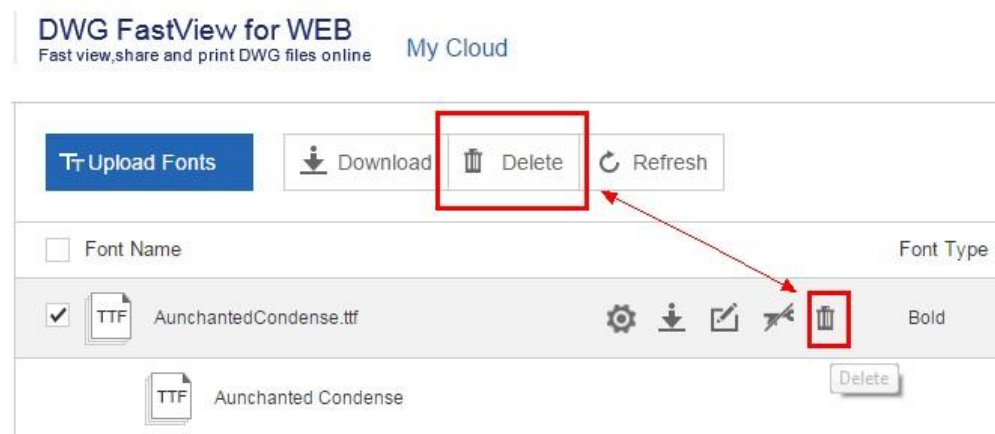
You can then click **Upload Font** button. The “Upload Font File” confirmation dialog box will pop up.



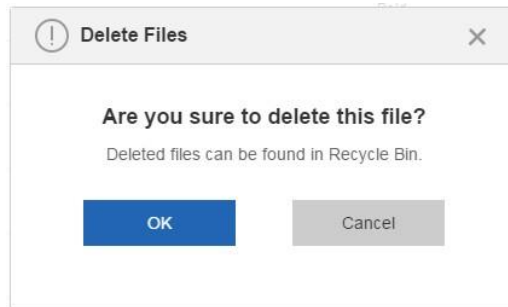
Click **Upload Font** button, select the font you want upload, click “Open” button. Then click “OK” button to start uploading the selected font. After which the prompt “Upload Completed” will be displayed.



If you want to delete a font in DWG FastView account, please select the font file(s) first, and then click “Delete” button. You can also click the trash can icon when mouse hovering the font file.



To complete the font deleting process, click the “OK” button on the “Delete Files” confirmation dialog box.



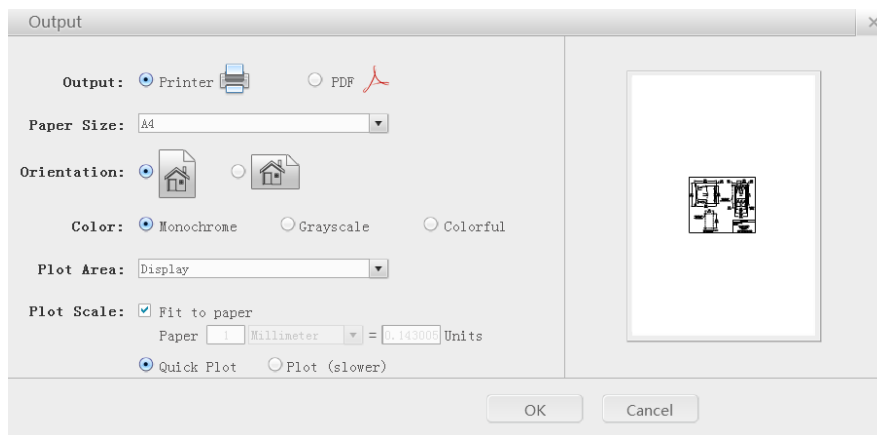
Deleted files can be found in “Recycle Bin” for later restore if needed. Files in recycle bin do not take up your cloud storage, they will be removed from the server after 10 days.



2.2.3



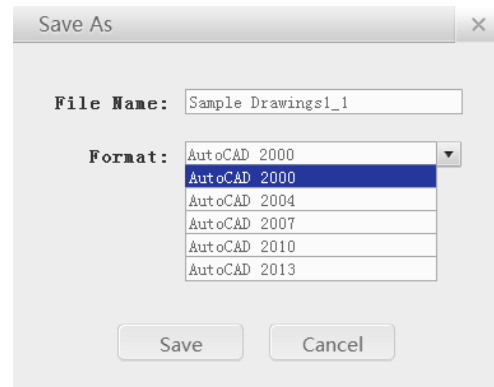
Plot



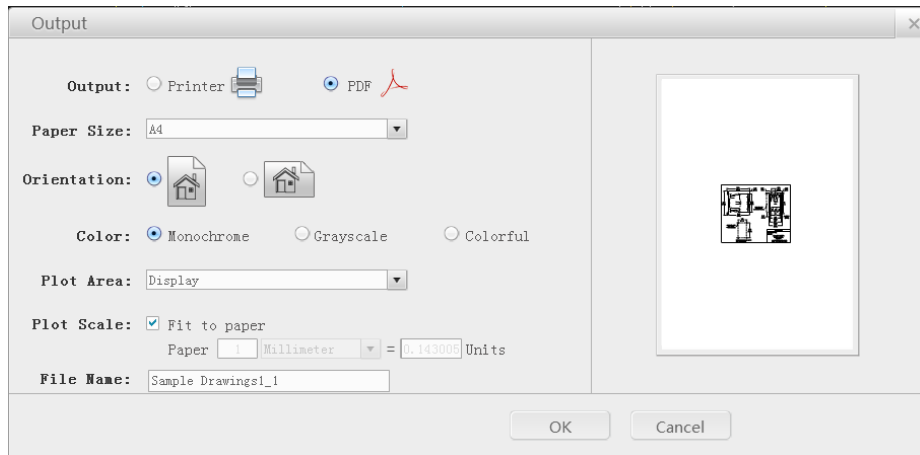
The plot functionality provides simple print functions like paper size from A4-A0, print orientation must be consistent with printer parameter settings. Choose the color, plot area and scale to be printed so that you can get the same effect as in the preview.

2.2.4  Save As

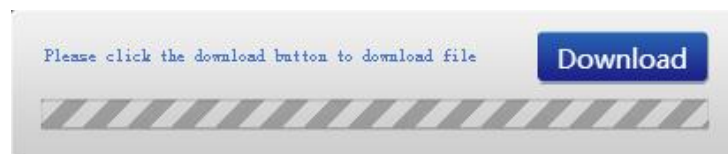
You can save the current drawing as other dwg versions. Currently, it supports versions of AutoCAD 2000 to 2013.



2.2.5  Export to PDF



You can export to PDF format the current drawing by setting up its paper size, orientation, color, plot area, plot scale and file name. Then click “OK” button to start PDF outputting.

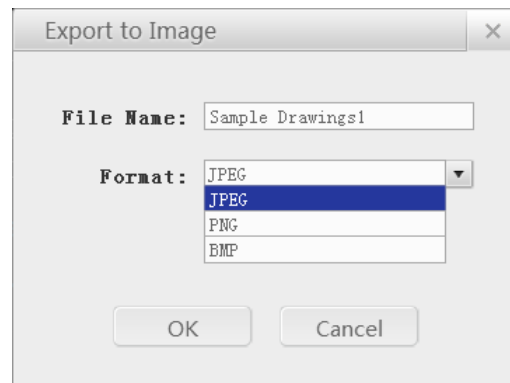


After outputting is completed, dialog box for file downloading will be displayed. You can click “Download” button to obtain the outputted PDF file.



2.2.6 Export to Image

Click “Export to Image” button and select the first and second point according to prompt, and “Export to Image” dialog box will be displayed. You can modify file name and image format in it, after which please click “OK” to export the image.



2.2.7 Zoom Extents

It is a visual assistive tool used to zoom to display all visible objects on current drawing area.



2.2.8 Pan

Pan object in current viewport.



2.2.9 Zoom Window

It is used to zoom to display the area defined by rectangle window.



2.2.10 Zoom In

It is used to increase the scale of current view by using scale factor 2 to zoom in.



2.2.11 Zoom Out

It is used to decrease the scale of current view by using scale factor 2 to zoom out.

2.2.12  **Background Color**

The button can be used to switch the background color between white and black.

2.2.13  **Full Screen**

It is used to open or close full screen display mode.

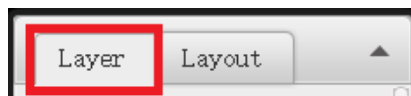
2.2.14  **Measure Length**

Click it, and the prompt “specify first point” will be displayed, and then it will prompt user to specify next point, after user specifies two points, Length between the two points will be displayed on the screen. User can press ESC to cancel if necessary.

2.2.15  **Measure Area**

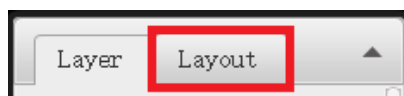
Click it, and the prompt “specify first point” will be displayed, after user specifies the first point, the prompt “area=0, specify next point” will be displayed, after user specifies three or more than three points, area of closed area defined by the three points will be displayed. User can press ESC to cancel if necessary.

2.2.16 Layer



Click “Layer”, and information of all layers included in the current drawing will be displayed such as color, name and status. User can click the button in the front to control the display of the layer.

2.2.17 Layout

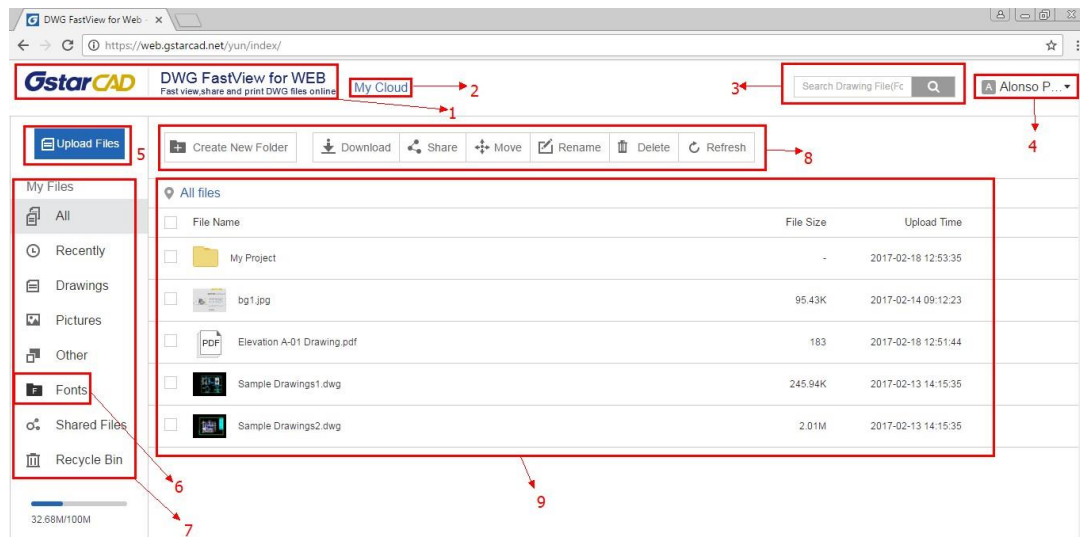


Click “Layout” to display the model space and all layout spaces included in the current drawing. User can switch them by clicking the name of model space or layout space

3. My Cloud interface and introduction of its functions

3.1 My Cloud interface

Get into “My Cloud”, and the interface of DWG FastView for Web will be displayed as follows:



- 1) **Title:** " DWG FastView for Web". You can click the title to return to home page.
- 2) **My Cloud:** You can click it to return to my cloud starting page.
- 3) **Searching bar:** You can use it to search for related drawings by entering name of drawing or file.
- 4) **User center:** You can click it and choose to return to my cloud starting page or log out.
- 5) **Upload files:** You can click it to upload files to my cloud account. Not only can DWG drawing file be uploaded, but also upload pictures as well as files with the format like doc, pdf, txt, ppt and xls.
- 6) **Upload fonts:** You can click it to upload fonts to my cloud account. It supports CAD fonts format (shx) and windows font format (TTF).
- 7) **My files menu bar (on the left):** You can use it to find files in the account conveniently. It includes: "All", "Recently", "Drawings", "Pictures", "Other", "Fonts", "Share Files" and "Recycle Bin".
- 8) **File operation menu bar (on the top):** You can use it to operate files in account conveniently. It includes: "Create New Folder", "Set as Public", "Download", "Share", "Move", "Rename", and "Delete" and "Refresh".
- 9) **Files list area:** files included in the current account will be displayed here.

3.2 log-in

Registered user can click log-in to get into my cloud. Users that have not logged in will go to page for logging in, and users that have already logged in will directly go to my cloud page.



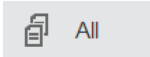
3.3 Sign up

New users have to click “Sign up” to get into signing up page of DWG FastView. After register user can use functions related to “My Cloud”.

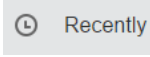


3.4 Menu bar

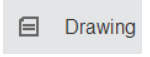
3.4.1 All

Click  button to see all files that have been uploaded to your account.

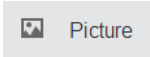
3.4.2 Recently

Click  button see the files that is uploaded to the your account recently.

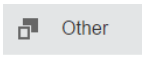
3.4.3 Drawing

Click  button to see only drawing files that have been uploaded to your account. The file formats can be DWG, DXF, DWT and DWS.

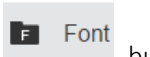
3.4.4 Picture

Click  button to see only picture files that have been uploaded to your account.

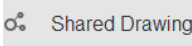
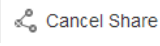
3.4.5 Other




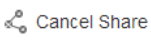
Click  button to see other file formats that have been uploaded to your account. The formats include: doc, pdf, txt, ppt and xls.

3.4.6 Font


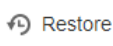
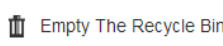
Click  button to see font files (TTF and SHX) that have been uploaded to your account.

3.4.7 Shared Drawing

You can click  button to display all files that have already been shared with others. You can cancel the file sharing by clicking  button located on the top of the page. Once the sharing file is canceled, it will be effective immediately. If the shared file is deleted, the sharing will be ineffective automatically.

- You can directly visit the link generated when file was shared by clicking  button behind the file name.
- You can directly copy the link generated when file was shared by clicking  button behind the file name.
- You can inquire and modify the extract password of shared file by clicking  button behind the file name.
- You can cancel the file sharing by clicking  button behind the file name.


3.4.8 Recycle Bin

You can click  button to display files that have been deleted. The files that have already been put into recycle bin will no longer occupy spaces in “My Cloud” account. You can restore file(s) by clicking  button on recycle bin. You can also click  button to empty the recycle bin thoroughly. In addition, Recycle bin is emptied automatically every 10 days.

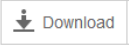
3.4.9 Searching bar

You can searching for corresponding files in my cloud account by entering in it key word of file or folder name. The file that has already been put into recycle bin cannot be searched.

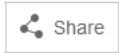
3.4.10 Create New Folder

You can click  button to create a new folder into your account.

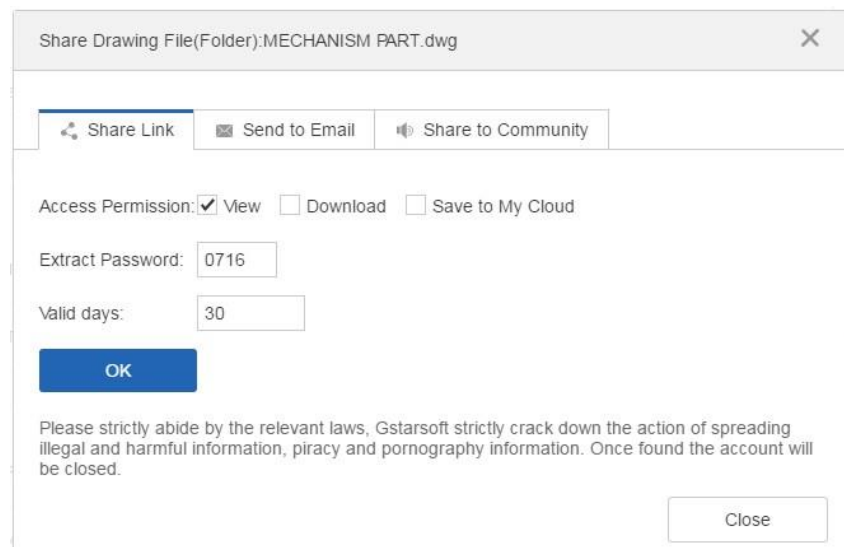
3.4.11 Download

You can click  button to download files and folders into your account. Empty folders cannot be downloaded.

3.4.12 Share

User can click  button to share selected file(s) in your account with others.

Share link:




1) Set “Access permission” for file sharing; offers 3 options as follow:

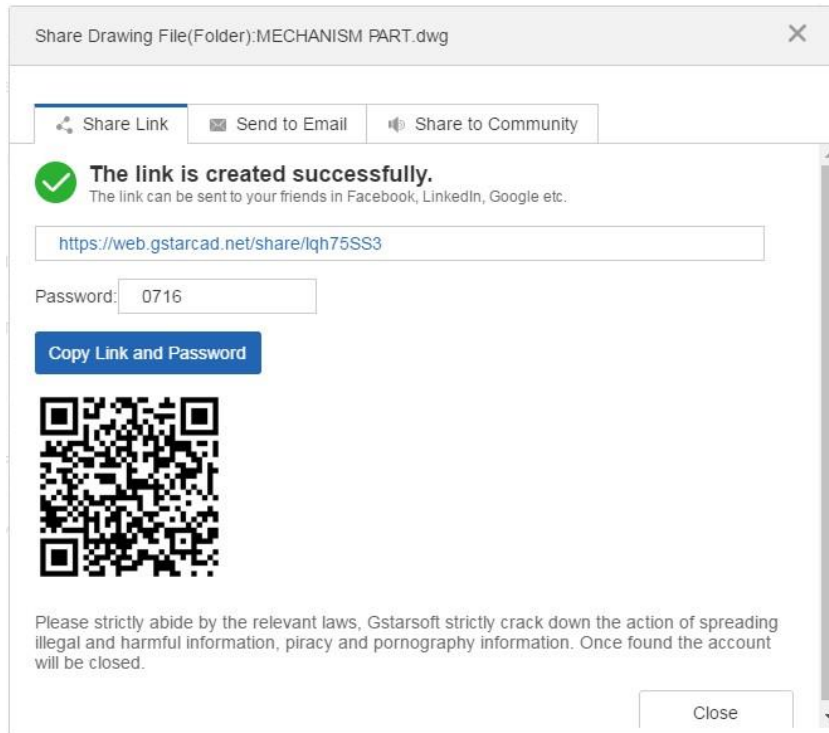
- “**View**” check box option means shared file can only be browsed by using DWG FastView for web, however, user cannot further operate it except browsing.
- “**Download**” check box option means shared file can be downloaded to local machine.
- “**Save to My Cloud**” check box option means shared file can both be downloaded to local machine and directly saved to other users to “My Cloud” account.

2) “Extract password” for file sharing. Here we suggest default value be preserved.

3) Set “Valid days” for file sharing. Drawings beyond valid days will lose all characteristics regarding to sharing.

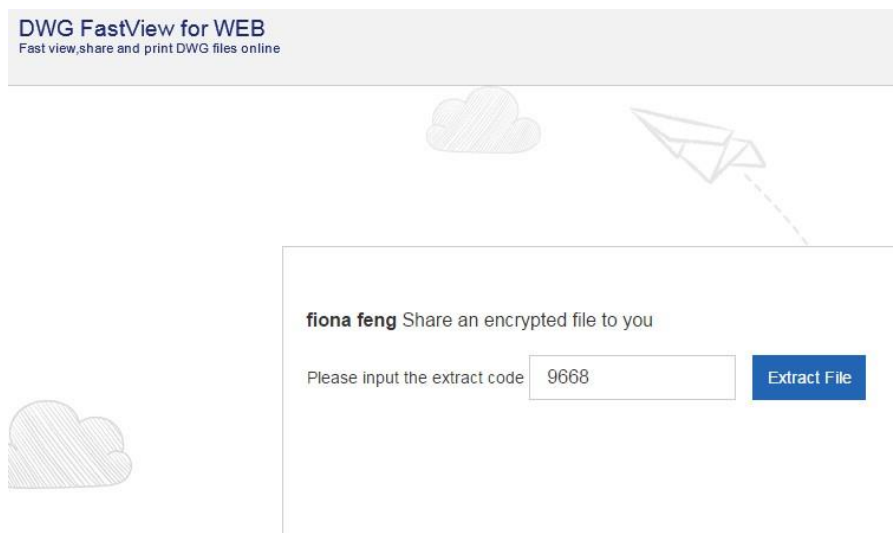
4) After the above information has been confirmed please click  button and user can get corresponding link and 2D code.

5) You can send the link or 2D code as well as password to others to complete the file sharing.

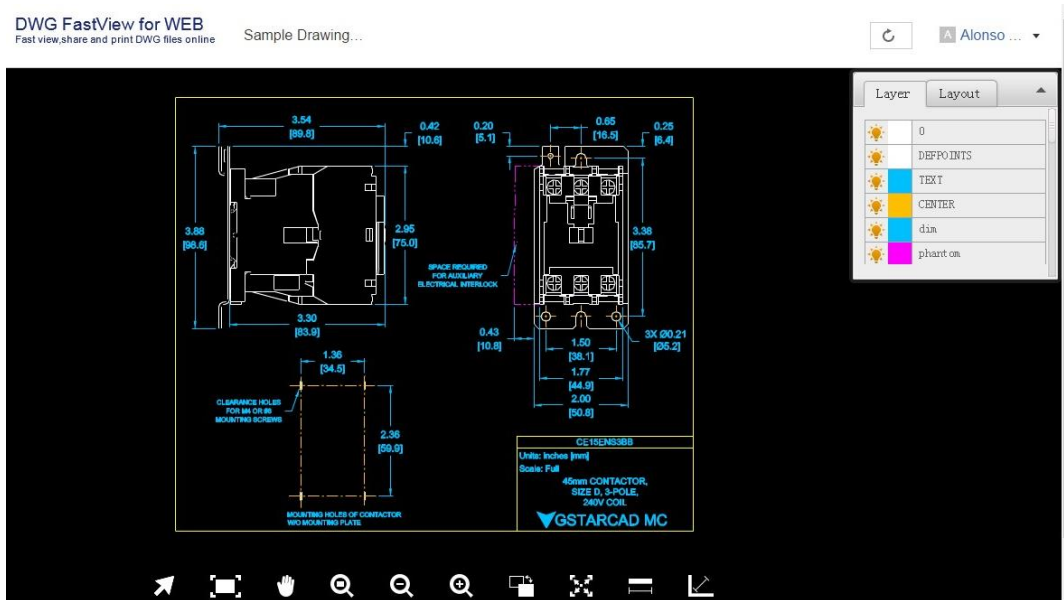


When a recipient browses a shared link by “View” option as access permission:

- First, the recipient has to browse the shared link, then input the extract code given by the sender and click “Extract File” button. Immediately the file will be submitted to the server and loaded to DWG FastView for Web environment.



- The file will be displayed on “View” mode interface only. Some basic operation tools like pan, zoom in, zoom out, zoom extents, change background color of drawing display area, and measure will be available and located at middle-bottom of the interface. In addition, the user is able to see and control the layers and layouts of the current drawing, so the recipient can perform some visual operations but couldn’t download the file.



When a recipient browses a shared link by “Download” option as access permission:

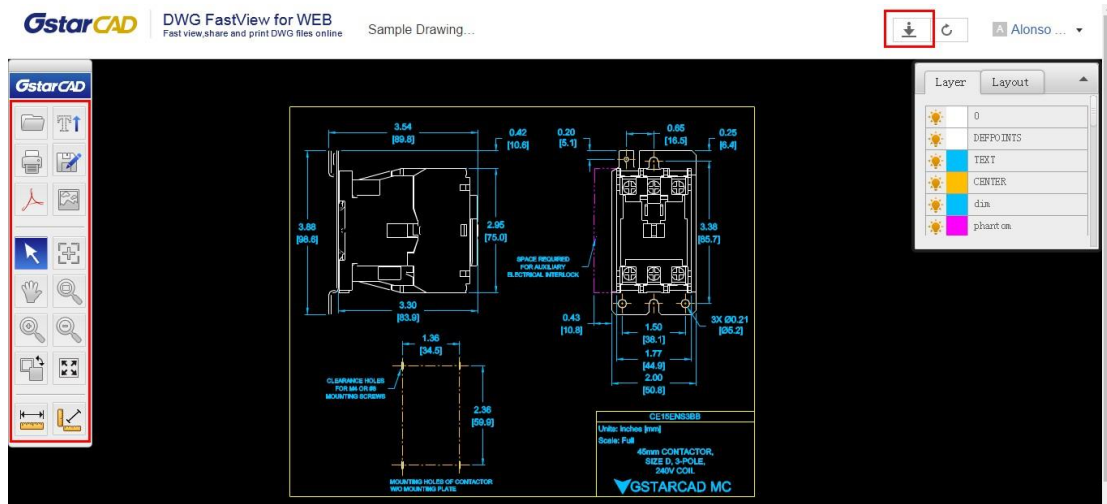
- First, the recipient has to browse the shared link, then input the extract code given by the sender and click “Extract File” button. Immediately the file will be submitted to the server and loaded to DWG FastView for Web environment.



- The file will be displayed on “Download” mode interface. This interface offers a toolbar located at left side of the interface with some basic operation tools like pan, zoom in, zoom out, zoom extents, change background color, measure and much more. In addition, the user is able to see and control the layers and layouts of the current drawing, plot, save drawing on different versions of dwg, export to PDF and images format. So the recipient can perform some visual operations, plus the current drawing could be downloaded by clicking the

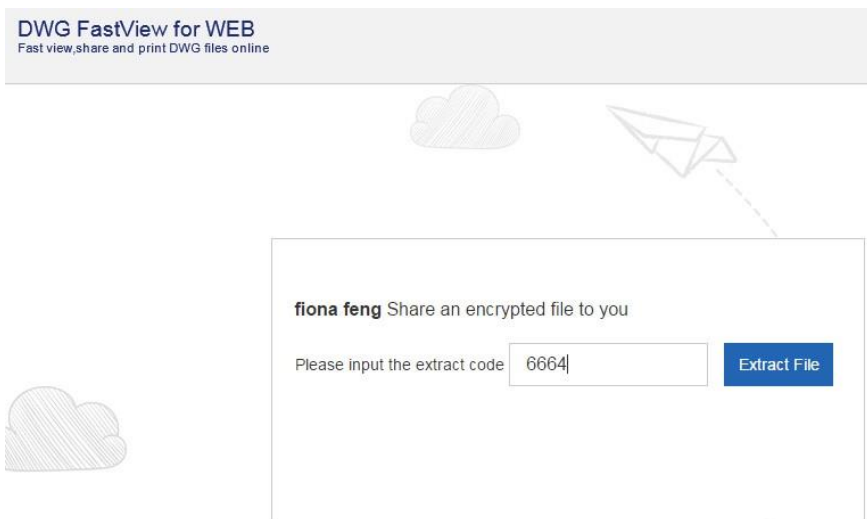




button located at top-right of the interface.

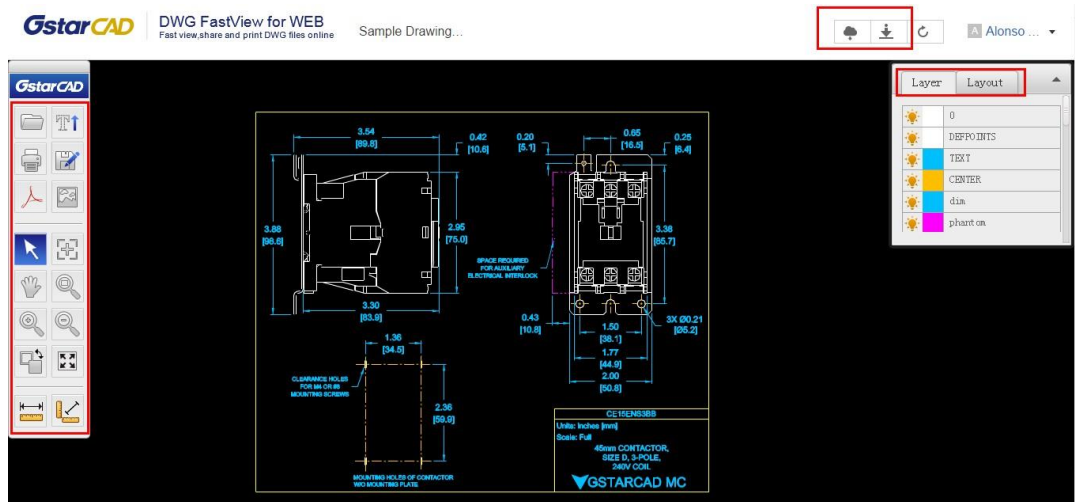


When a recipient browses a shared link by “Save to My Cloud” option as access permission:

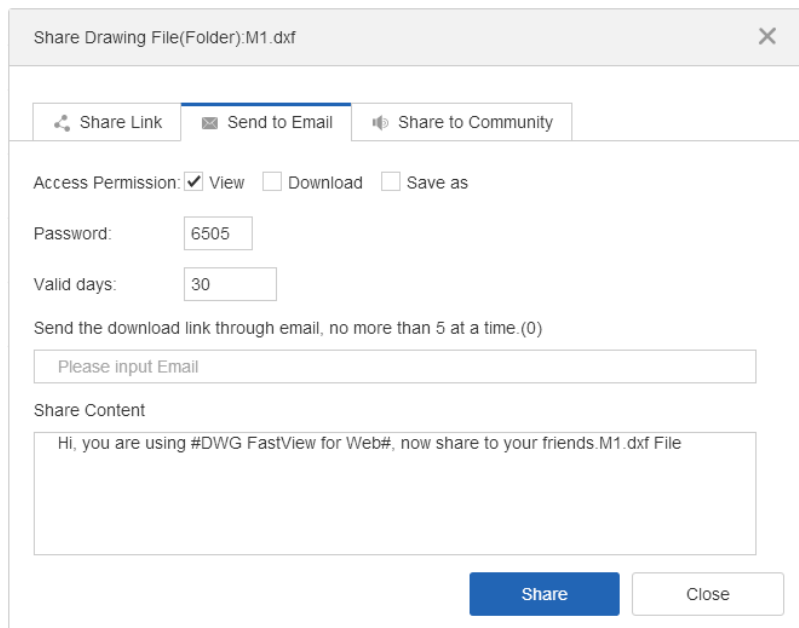
- First, the recipient has to browse the shared link, then input the extract code given by the sender and click “Extract File” button. Immediately the file will be submitted to the server and loaded to DWG FastView for Web environment.



- The file will be displayed on “Save to My Cloud” mode interface. This interface offers a toolbar located at left side of the interface with some basic operation tools like pan, zoom in, zoom out, zoom extents, change background color, measure and much more. In addition, the user is able to see and control the layers and layouts of the current drawing, plot, save drawing on different versions of dwg, export to PDF and images format. So the recipient can perform some visual operations, plus the current drawing could be downloaded locally by clicking the  button, or saved to your “My Cloud” account by clicking  button.

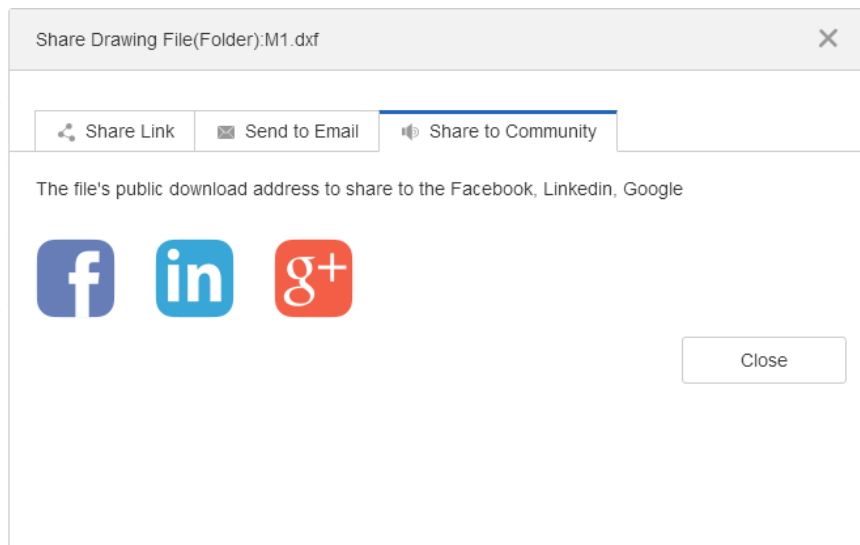


Send to Email:



The setting of access permission, password and valid days is the same as that of “Share Link”. You can each time sent it to 5 email address at most, in addition, you can describe the shared file under “Share Content” space.

Share to Community

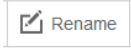


You can use it to share file in the form of link to related social platforms.

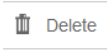
3.4.13 Move

You can click  button to move file to other folder.

3.4.14 Rename

You can click  button to rename files or folders.

3.4.15 Delete

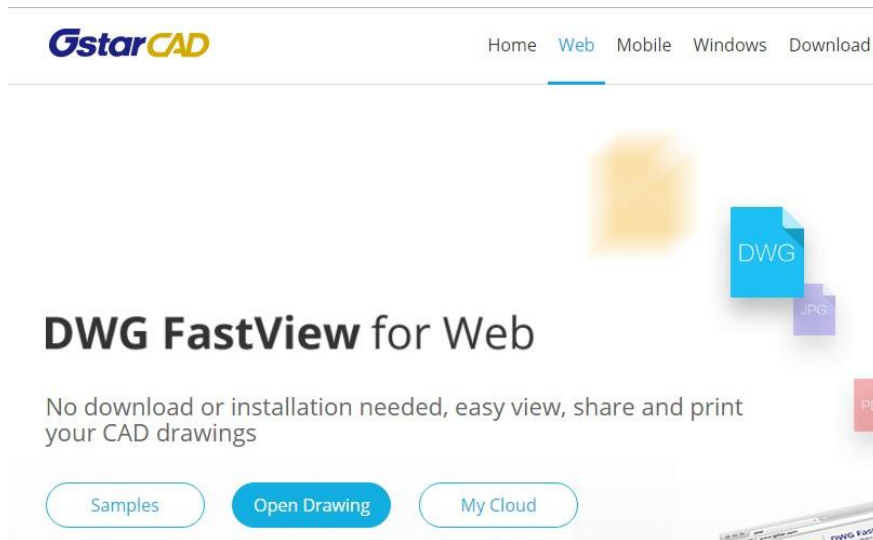
You can click  button to delete files or folders. Non-empty folder cannot be deleted.

3.4.16 Refresh

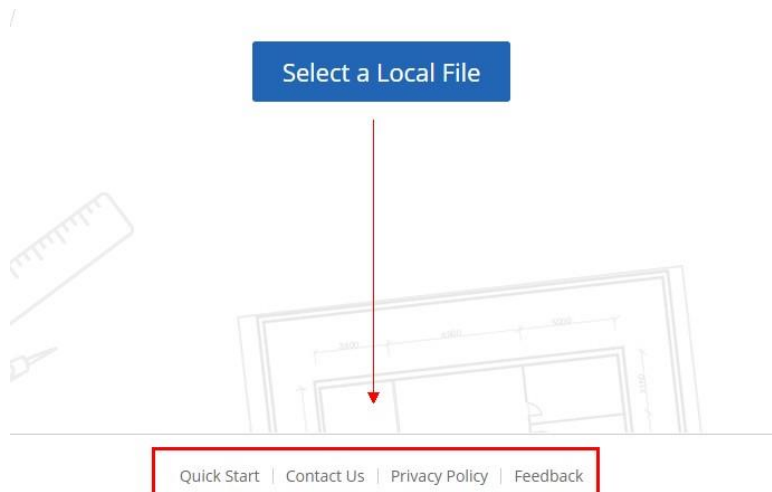
You can click  button to refresh account page.

3.5 Help Center

Whether you are logged or not, you can access to DWG FastView for Web related help information if you click the “Open Drawing” button under web page.



It will direct load the “Upload File” page to upload drawing file. Under “Select a Local File” button you will find the follow links: Quick Start, Contact Us, Privacy Policy and Feedback.



3.5.1 Quick Start

It provides basic operation method of DWG FastView for Web to help users learn to use it quickly.

3.5.2 Contact us

User can contact us through contact method on the page.

3.5.3 Terms of Use

It includes software service agreement of DWG FastView for Web, we suggest that user read carefully before using.

3.5.4 Feedback

User can use it to feed back comment and suggestion to us.